Program Action Plan For Quality Adult Education

_____Adult Learning Center For Fiscal Year_____

Directions - Programs must develop a minimum of one goal for each of the following Guiding Principles for Quality Programs: (1) Program Planning, Administration, and Evaluation; (2) Recruitment, Orientation, and Support Services; (3) Educational Gains and Goal Achievement; (4) Curriculum and Instruction; (5) Professional Development and Staff Evaluation; (6) Retention; and (7) Technology.

Goal	Guiding Principle and/or Benchmark Addressed	Steps We Will Take To Accomplish This Goal	Who Will Do It	By When	How We Will Measure Goal Achievement

Steps we will take to evaluate the effectiveness of the plan, monitor the plan's progress, and consider needs to adjust the plan:

_____ _____

Signature of Program Director **Date** **Signature of State Regional Coordinator** **Date**